

S

SOUTHCREST
CHRISTIAN SCHOOL

a ministry of Southcrest Baptist Church
www.southcrestchristianschool.org

806.797.7400
3801 South Loop 289
Lubbock, Texas 79423

◆ *empowering students (PreK-12) with a Christian World View for a lifetime of faith & service* ◆

Student Policies

2017-2018

SOUTHCREST CHRISTIAN SCHOOL

◆ empowering students (PreK-12) with a Christian World View for a lifetime of faith & service ◆

www.southcrestchristianschool.org



a ministry of
SOUTHCREST
BAPTIST CHURCH

Linda Merriott

Superintendent

Susie Driscoll

Secondary Principal – (6th - 12th)

Shonda Mayer

Elementary Principal – (Pre-K - 5th)

Karissa Ramos

Special Services Coordinator

Jeff Kidder

Athletic Director

Southcrest Campus

3rd Grade – 12th Grade

3801 South Loop 289
Lubbock, Texas 79423

806-797-7400 – school phone

806-776-0546 – school fax

Early Elementary Campus

Prekindergarten – 2nd Grade

7702 Indiana Avenue
Lubbock, Texas 79423

806-776-0505 – school phone

806-776-0546 – school fax

“
... in all your ways acknowledge Him, and He will make your paths straight.”

-Proverbs 3:6



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SOUTHCREST CHRISTIAN SCHOOL

OUR HERITAGE

Mission Statement

The mission of Southcrest Christian School is to partner with parents to love and value each child by affirming the gifts and challenging the potential of each student with academic excellence and a strong Biblical foundation while empowering them with a Christian world view for a lifetime of faith and service.

Vision Statement

To establish a Christian school of excellence through God's truth so future generations will have a relationship with Jesus Christ, know the power of prayer, know the joy of worship, lead Christian lives with an educational foundation to excel, and take on leadership roles.

Core Values

Southcrest Christian School is not a refuge from but rather a resource for a rapidly changing world. Southcrest Christian School works to prepare our students for leadership in the world they will inherit. In order to be equipped as servant leaders, the students must have strong communication, social, math, science, and technology skills and be able to think creatively and critically. They must be challenged to become persons of integrity and have the tools needed to stand in the coming days through a continual committed relationship to the Lord Jesus Christ.

We are committed to meeting the needs of students through a continuing pursuance of excellence and believe all of one's life should bring glory to God. We believe all students can be successful given the proper tools for their unique set of circumstances.

Core Family Values

All members of the board, administration and staff of Southcrest Christian School believe that the Bible is the Word of God and without error in all its teachings. Because of our understanding of the Old and New Testaments, our school teaches these Core Family Values:

1. That it is unacceptable for Christians to teach hatred towards any group or individual.
2. That human life begins at conception and that an unborn

child at any stage of development is fully human and should be treated as such.

3. That extramarital sexual intimacy, heterosexual or homosexual, is morally and Biblically wrong.
4. That marriage is an exclusively heterosexual institution involving one man and one woman.

Christian Perspective of Education

Christian education is not merely religious instruction in the midst of otherwise secular subjects. It is not simply having Bible classes, student and teacher prayer, or teachers who are Christians. It is not merely freedom from evil influences or better academic results that constitute Christian education.

Education in and of itself will do nothing to change the heart of a child or society in general. It is out of the heart that the wickedness of man flows, and only God changes hearts. In contrast to popular trends, we must base Christian education on the conviction that everything that is taught, all classes including reading, writing, and arithmetic be taught from an inherently theistic God-centered perspective.

Description

Southcrest Christian School is a ministry of Southcrest Baptist Church, offering a program of quality education for children from prekindergarten through twelfth grade. It began in September of 1993 under the leadership of Dr. David L. Wilson, pastor of Southcrest Baptist Church. Southcrest Christian School is accountable to the Board of Trustees made up of Southcrest members approved by Dr. Wilson, pastor of Southcrest Baptist Church, which is appointed by the current board.

Accreditation

The Accreditation Commission of the Texas Association of Baptist Schools accredits Southcrest Christian School under an agreement with the Texas Education Agency.

Affiliations

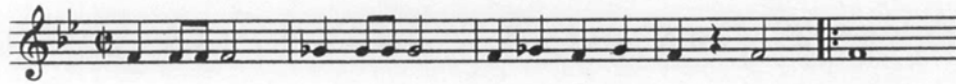
Southcrest Christian School is a member of the Texas Association of Baptist Schools, a member of the Association of Christian Schools International (ACSI), and a charter member of the Southern Baptist Association of Christian Schools.



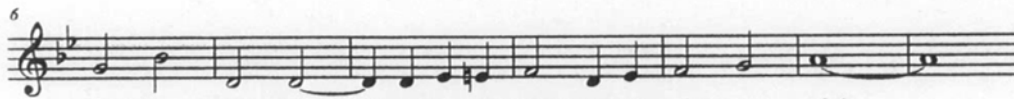
Southcrest Fight

Vocal

Rick Driscoll



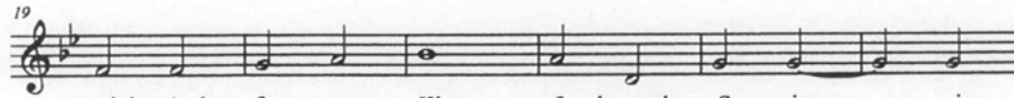
All hail



South-crest War-riors. Our strength is right for the fight to - night



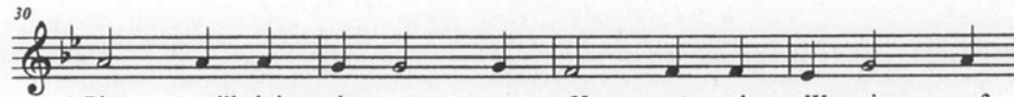
Strong in the ba - ttle we will fight with all our



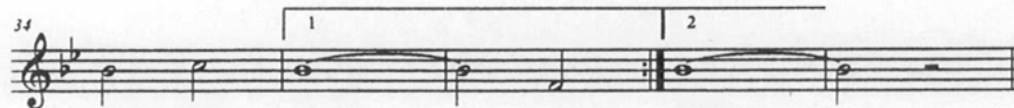
might And for our King Lord and Sav - ior in



all that we do the Gold and the



Blue will bring hon - or to You as the War - riors of



South - crest High! All High!

CHAPEL – Chapel dress (p. 19) must be worn every week.

Chapel programs for Prekindergarten through High School are held every week as follows:

1. Pre-K – 2nd is held at 8:05 a.m. on Wednesday.
2. 3rd – 5th is held at 8:05 a.m. on Wednesday.
3. 6th – 8th is held every week from 12:37 p.m. – 1:22 p.m. on Wednesday.
4. 9th – 12th is held from 12:07 p.m. - 12:52 p.m. on Wednesday

SCHOOL SCHEDULE

SCHOOL HOURS EARLY ELEMENTARY CAMPUS

- Prekindergarten and Kindergarten —————> 8:05 a.m. – 3:05 p.m.
- Transition One through Second Grade —————> 8:05 am - 3:20 p.m.

Note: Early dismissal is 11:45 a.m. Days are indicated on the school calendar.

SCHOOL HOURS SOUTHCREST CAMPUS

- Third Grade through Fifth Grade —————> 8:00 a.m. – 3:30 p.m.
- Sixth Grade —————> 8:00 a.m. – 3:45 p.m.

Note: Early dismissal is 12:00 noon. Days are indicated on the school calendar.

Students who are not picked-up 15 minutes after dismissal will be sent to After School Care and the “Drop-In” fee will apply.

- Seventh Grade through High School —————> 8:00 a.m. – 3:45 p.m. Tardy Bell rings at 8:00 a.m.

DRIVING PRIVILEGES for STUDENT DRIVERS

Please note that students driving on the Southcrest Christian School campus is a privilege, not a right. Because the operation of a motor vehicle has serious safety implications, both for the passengers as well as all others on campus, deviation from these standards will not be tolerated.

Each driver **MUST** observe the following rules:

- Drive and park in a safe, courteous, and responsible manner.
- All drivers must have a valid driver’s license.
- All vehicles must be registered with the school office and proof of insurance provided.
(It is the responsibility of the parent/guardian to insure that the student driver is properly insured and that the vehicle is current with all Texas laws.)
- Speed must be kept under 10 mph at all times on school property.
- Park in the designated student parking area at all times.

The following infractions will result in consequences that may include a suspension of driving privileges:

- Reckless driving (including speeding).
- Parking inappropriately or in an unassigned area.

Students are strongly cautioned not to leave vehicles in the school parking lot overnight. Southcrest Christian School is not responsible for damage to vehicles left overnight in the school parking lot.

ACADEMIC SERVICES

CLASS SIZE GUIDELINES

School board guidelines for class size:

Prekindergarten – Maximum of 12 students

Kindergarten – Maximum of 15 students

Transition 1 – Maximum of 12 students

First & Second Grades – Maximum of 18 students. The class will be split into two classes at 19 students.

Third – Sixth Grades – Maximum of 18 students. The class will be split into two classes at 19 students if the class size occurs before November 1.

Sixth Grade – Twelfth Grade – Maximum of 18 students.

CLASS PLACEMENT/HONOR CLASSES

It is our goal to balance each class with equal girl/boy ratios, but it is not always possible. Parent/guardian requests for specific teachers will not be honored but will be prayerfully considered with a written request. Placement of students is an administrative and teacher decision. Educational and social needs are carefully and closely considered when making class assignments.

JH/HS students are admitted to honors classes only when the previous core subject grade was at least an 85 as the final grade and with the teacher's recommendation.

PARENT/GUARDIAN and TEACHER COMMUNICATION

It is the responsibility of both parents/guardians and teachers to be in communication with each other regarding a student's behavior and academic progress. Rather than "catching" a teacher to discuss concerns, a conference should be scheduled by appointment.

Southcrest faculty and staff welcome constructive communication from parents/guardians at any time. Any of the following methods may be used to contact a staff member:

- 1) **Mailboxes** – Notes or letters may be left with the school secretary for placement in the staff mailboxes.
- 2) **E-mail** – All Southcrest faculty and staff have e-mail addresses. A directory of all faculty and staff will be provided through Ren-Web at the beginning of the year. Every attempt will be made to respond to all e-mail messages within 24 hours during the school week.
- 3) **Phone** – Messages can be left for faculty and staff by calling the school office at 776-0505 for Early Elementary and 797-7400 for Main Campus. Every attempt will be made to respond to all phone messages within 24 hours during the school week.
- 4) To arrange a **conference**, please make your request in the form of a note, e-mail, or phone message so time can be scheduled. Do not go to the classroom door during the school day to talk to the teacher. Instructional time in the classroom is valuable. Unscheduled conferences prohibit teachers and administrators from adequately addressing your questions and concerns. Teachers and administrators have conference times built into their schedules when they would be happy to meet with you.
- 5) We respectfully ask you communicate with faculty through the school office or email.
- 6) The school secretary is not free to leave the office to take messages to students or teachers.
- 7) In seeking to solve any problem or misunderstanding originating in class, students and parents/guardians should work with teachers first, then administration, if needed.
- 8) **Parents/guardians must come to the office for all student needs. A visitor pass will be issued in order to visit a classroom, eat lunch, attend chapel, etc.**

☆ *Concerns involving students and classroom procedures are appropriately directed to the teacher. Questions concerning school policy should be directed to the administration.*

CONFLICT RESOLUTION

As we relate to one another in the business and activities of a school, situations will inevitably arise that challenge our patience, possibly producing anger and personal conflict. It is vital to the health of our school that we handle these situations in a Godly, Biblical manner. Matthew 18 and other scriptures set forth principles that guide us through such times. We expect our school staff and our families to follow the guidelines below when faced with a conflict in the school setting.

1. Pray about the situation. (Ephesians 4:1-3, Colossians 3:12-13)
2. Decide whether the offense can be overlooked. (Proverbs 19:11 says that the glory of a man is to overlook a transgression.)
3. If the situation does require action, go only to the person with whom the conflict exists. Avoid discussing the conflict with people who are not part of the immediate problem. Avoid "sowing discord among the brethren." (Proverbs 6:19)
4. Be wise in choosing the time and place for this meeting. If anger and tension levels are high, a cooling-off period may be in order.
5. If the conflict is between parent/guardian and teacher and the parent/guardian feels the matter is still unresolved after visiting with the teacher, it is appropriate to take the matter to an administrator. The administrator will mediate disputes between the parties involved during an appointed meeting.
6. Should the conflict not be satisfactorily resolved, either party may request the administration to submit the matter to the school board.
7. Displaying grievances on social media or with other parents or teachers is not handling the issue in a Godly, Christlike manner.

PARENT/GUARDIAN and TEACHER CONFERENCES

Parent/guardian and teacher conferences for elementary students are set up twice a year in October and April. A sign-up sheet will be sent by e-mail for parents/guardians to schedule a conference with their child's teacher.

Seventh through twelfth grade parents are only required to sign up for conferences if the student is having problems. However, a parent may request a conference to be scheduled at any time. Other conferences for all students can be arranged by the parent/guardian or teacher as needed.

PUBLISHED CURRICULA

Southcrest makes use of a variety of textbook publishers. Carefully screened textbooks from secular publishers are used at times. The school engages in an ongoing evaluation of new materials. When textbooks are issued to a student, he or she becomes responsible for them.

TEXTBOOK CARE

- 1) All textbooks must be covered.
- 2) No writing or marking in any textbook unless the textbook is purchased in advance.
- 3) Students will pay damages for a textbook because of abuse or misuse.
- 4) Students will pay for lost textbooks.

SCHEDULE and STUDENT ASSIGNMENTS

Parents/guardians are encouraged to review assignments daily and to check with the teacher if there are questions about the classroom schedule. It is the parent's/guardian's responsibility to carefully review what the student is actually accomplishing in the homework process and to sign the work or assignment notebook if requested. Lesson plans and/or homework assignments are available online with RenWeb. Secondary students may give the office his/her personal email address in order to be able to access RenWeb/Parents Web for themselves. The students will then be given directions to access their own lesson plans, homework, and grades. We encourage this as a proactive method for make-up work during absences.

HOMEWORK

The primary purpose for homework is to develop responsibility, accountability and academic mastery. It is assumed that homework will be a regular part of school life, with increasing time and application required as a student progresses through each grade. In general, homework is for skill practice, enrichment, or more in-depth attention to a given unit of study. Some assignments are given days or weeks in advance, and students may choose to use weekend time to work on them. Whether or not a student spends less or more time depends on the student's organization, use of time, homework environment, etc. For good communication and to avoid late homework, we ask that you review your child's assignments **daily**. If at any time there is a question or concern regarding an assignment, please contact your child's teacher. Homework will not be given on Wednesday night or holidays to elementary students. This does not include incomplete class work.

Homework Corrections

A system for doing corrections for homework/poor work that is not up to the student's potential will be in effect in some instances. The teacher will use a grade book through RenWeb to keep track of homework assignments and corrections.

Elementary Late Work Policy

- Ten points will be deducted on the first day.
- Twenty points will be deducted on the second day.
- A zero will be given on the third day.
- Book Projects are exempt from this policy and are due on the previously arranged due date.

Secondary Late Work Policy [7th-12th]

- Zero (0) tolerance policy for late work.
- The lowest daily grade will be dropped each quarter.

GRADE REPORTS

Prekindergarten

- The teacher will evaluate the student using the ongoing assessments and developmental check list.
- Prekindergarten evaluations are ongoing and communicated quarterly.
- One copy of the report is sent home, and the other copy is placed in the student's permanent file in the school office.

Kindergarten, Transition 1, First Grade, and Second Grade

- The teacher will evaluate students using specific testing sheets and the Texas Primary Reading Inventory corresponding with concepts taught that particular grading period.
- The teacher will assess both academics and social skills.
- Kindergarten, transition 1, first grade and second grade evaluations are sent to the parents/guardians four times during the school year.
- Second Grade will receive both skill set and graded report cards each nine weeks.

Third Grade through Sixth Grade

- Current grades may be viewed on Parents Web at any time.
- Third grade will be evaluated with the Texas Primary Reading Inventory.
- Progress reports are emailed as scheduled on the school calendar.
- Report cards may be viewed on Parents Web for two weeks following each 9-week grading period as scheduled on the school calendar.

Junior High and High School

- Current grades may be viewed on RenWeb/Parents Web at any time.
- Progress reports are emailed as scheduled on the school calendar.
- Report cards may be viewed on Parents Web for two weeks following each 9-week grading period as scheduled on the school calendar.

GRADE REQUIREMENTS

Teachers will take all grades that give a true assessment of student learning, not to be fewer than 12 grades in a grading period. Only one daily grade may be dropped during the quarter, per subject.

GRADING SCALE for Second grade through Sixth grade

<u>Number</u>	<u>Grading Scale</u>	If a parent/guardian chooses
A	100 - 90	to discuss or contest a report
B	89 - 80	card grade, it must be submit-
C	79 - 75	ted in writing within 2 weeks
D	74 - 70	following the end of that
F	69 and below	9-week period.

GRADING SCALE for Sixth Grade and Jr. High

<u>Number</u>	<u>Grading Scale</u>
A	100 - 90
B	89 - 80
C	79 - 75
D	74 - 70
F	69 and below

GRADING SCALE for High School

Letter Grade	Numerical Average	Standard Level Course	Honors Courses	Dual Credit Courses
A+	98 +	4.3	4.8	5.3
A	93-97	4.0	4.5	5.0
A-	90-92	3.7	4.2	3.7
B+	87-89	3.3	3.8	4.3
B	83-86	3.0	3.5	4.0
B-	80-82	2.7	3.2	3.7
C+	77-79	2.3	2.8	3.3
C	75-76	2.0	2.5	3.0
D	70-74	1.7	2.2	2.7

Note: If a parent/guardian chooses to discuss or contest a report card grade, it must be submitted in writing to an administrator within two (2) weeks following the end of that 9-week period.

READINESS REQUIREMENTS for ALGEBRA I Honors AS AN EIGHTH GRADER (Advanced Math Track)

All students desiring to take Algebra I during the eighth grade year must meet or exceed the following requirements:

- Demonstrate mastery of key competencies identified for seventh grade math
- Score 85% or higher on an Algebra I Readiness Exam
- Recommended for Algebra I by the seventh grade math teacher based on the following:
 - Grade of 90% or higher on the tests given as a normal part of the seventh grade school year during the fourth quarter
 - Maturity, work ethic, and study habits adequate for work load required for Algebra I

Remember, Algebra I Honors is a high school course and will be taught as such. Algebra I completed in eighth grade will be accepted as a fulfilled requirement for honors high school credit and towards the student's high school GPA. Any student who does not make an 85% average or higher in Algebra I as an eighth grader will be required to repeat the course.

EXTRA CREDIT

Extra credit is often requested by a student and/or parent/guardian in order to improve a student's grades. If a student is completing his/her assignments in a timely manner with his/her best effort, extra credit is not needed.

PROMOTION

All elementary students with passing grades will be promoted unless the parents, teachers, and administrator feel retention is necessary due to an unusual circumstance or for the benefit of the student.

Junior High students with passing grades in all core classes will be promoted.

High school students (grades 9-12) must pass all subjects required for graduation. Credits for classification are as follows:

Sophomore → credit for all freshman core classes plus 6 additional credits

Junior → credit for all freshman and sophomore core classes plus 12 additional credits

Senior → credit for all freshman, sophomore and junior core classes, at least two foreign languages, plus 18 additional credits

Note: See Academic Guide for details.

RETENTION

Students in Southcrest Christian Elementary School may be retained in kindergarten through sixth grade if they fail two or more of the following subjects:

- Mathematics
- Science
- Language Arts
(reading, spelling, language, writing)
- Social Studies (history)

Junior High and High School students may be retained or may choose to receive credit through online summer school if they fail one or more subjects for the year. An effort will be made to identify potential problems as they develop throughout the school year, and remedial instruction will be offered. Where remedial efforts do not obtain the necessary result, the decision to retain will be made by a designated committee. All secondary students who are failing at any nine weeks will be put on academic probation. At the end of the following nine-week period, the student may be asked to withdraw if he/she is still failing and the administration and school board feel that the student would be better served elsewhere.

In the event of retention, a student will have the option of contracting with the school for summer school online. Students will need to pass the online program with a 70 or above. Tutoring will be offered at \$30 per hour. This option is offered contingent upon the availability of an appropriate online class.

FIELD TRIPS

The Field Trip Release/Emergency Medical Form, which must be on file before your child begins school, releases the school from any liability. Any parent/guardian who wishes to attend a field trip must have a completed Driver/Chaperone Agreement Form, including copies of a current driver's license and current vehicle insurance information. You will also need a current background check on file with SCS.

Field Trip Guidelines:

- 1) SCS activities are for current SCS students only. No other students are allowed to attend. Siblings are not allowed to attend.
- 2) Any student on disciplinary probation may be excluded from the field trip.
- 3) School rules, regulations, and policies are in effect on all field trips on or off campus.
- 4) Field trip forms will include all necessary information and be sent home before each field trip.
- 5) If parents/guardians choose not to allow their child to participate in a scheduled field trip, parents/guardians should make other arrangements with the administrator.

STANDARDIZED TESTING

A standardized test will be given to students annually in the spring for grades one through eight. Test results will be mailed to the family during the summer. A copy of the test results will be kept in each student's permanent file. College readiness exams occurs throughout the HS years. Grades 9-12 will be taking PSAT, SAT, Pre ACT, ACT and the TSI. These are college readiness exams.

STUDENT COMPETITIONS

Southcrest Christian School participates in ACSI competitions when possible. Competitions include speech, math and spelling. Information will be forthcoming as it becomes available. Students must be passing in order to participate.

High school students also have the opportunity to compete with TAPPS in athletics, instrumental and vocal music. High school is also involved in robotics and science competitions.

ADMISSIONS and FINANCIAL

NON-DISCRIMINATION NOTICE

Southcrest Christian School makes no distinction concerning an individual's race, color, or ethnic background because we acknowledge that there can be no preferential treatment with God (Romans 2:11). We are bound to extend our ministry to all we can reach if we are to carry out our Lord's Great Commission (Matthew 28:18). Southcrest Christian School neither supports nor endorses the World or National Council of Churches, or any world, national, regional, or local organizations which give Christian recognition to non-believers or advocate a multi-faith union.

Southcrest Christian School does not discriminate on the basis of race, color, or ethnic background in the enrollment of students.

PROCEDURE for ADMISSION

- Requirements for admission to Southcrest Christian School are available on our website or in our admissions packet which can be picked up in the school office.
- SCS reserves the right to dismiss any student based on Academic performance/Behaviorial issues.
- Kindergarten parents are required to attend *Love and Logic* parenting classes.

SCHOOL AGE and READINESS REQUIREMENTS

Prekindergarten – Children must be four years of age on or before September 1

- Children should be able to . . .
 - leave their home and parent/guardian for a few hours without being upset
 - handle their toilet needs without help and be able to wash their hands
 - carry their belongings and follow simple directions

Kindergarten – Children must be five years of age on or before September 1.

- Children should be able to . . .
 - recognize primary colors
 - understand position concepts (up, down)
 - understand basic size words (big, little)
 - understand words for when things happen (now, later)
 - know their own full name and age
 - know what an alphabet letter is and that letters make words
 - recognize their own name in print
 - count aloud to ten
 - understand the concept of more or less
- Children should be able to . . . (large motor skills)
 - run
 - walk in a straight line
 - walk backward a few steps
 - hop on one foot a few times
 - put together easy puzzles

Transition 1 and First Grade – Children must be six years of age on or before September 1.

- Children should be able to . . .
 - write the alphabet
 - write their own name
 - write numbers from one to ten
 - identify some phonics rules and blends
 - read one-syllable words such as pat, cat, ball, sit, run
 - read some two-vowel words such as gate, seal, cute, dial

REGISTRATION

The enrollment fee is non-refundable and is due upon admission or annual registration. Payment assures a place in class. Registration for the coming school year begins in January for currently enrolled students. In order to ensure placement of any new students from current families, it is necessary to proceed with enrollment in January. Registration for the public begins in late January.

TUITION and ENROLLMENT FEES

Current Tuition and Fees are available on the website.

FINANCIAL AID

Families will need to be in attendance at SCS for one year before they are eligible for financial aid. Applications for financial aid are available in the school office. Deadline for aid submission is always the Friday prior to Spring Break. Awards are made based upon documented financial need and the availability of funds. The financial aid committee of the school board approves financial aid.

DIRECT WITHDRAWAL PAYMENTS

Payments will be drafted from your checking account each month through FACTS.

OVERDUE ACCOUNTS

A \$50.00 late fee is billed if a tuition payment is not received by the date you selected in FACTS. If an account becomes thirty (30) days delinquent, the parent/guardian will be notified advising that the student may be dismissed from school if the account is not made current. Grades, testing results, and transcripts of any student withdrawing with an outstanding balance will not be released until tuition is paid in full.

STUDENT WITHDRAWAL

To withdraw a student follow the guidelines listed below:

- 1) Notify the school office in writing and complete a withdrawal form.
- 2) Return all textbooks and school-purchased materials to the office.
- 3) No records will be released until all forms are completed, textbooks and school-purchased materials are returned, and financial matters are cleared.

CHARACTER and CITIZENSHIP

ATTENDANCE

In accordance with the Texas Education Code, students must be in attendance a minimum of 90% of the school year, or they run the risk of repeating the grade level. An auto-generated email will be sent to parent/guardian after a student reaches six (6) absences.

Absences

The following procedures apply to absences:

- 1) Teachers will maintain an accurate record of attendance and tardiness. The record will appear on the report card.
- 2) Parent/guardian must phone or e-mail the school office to report any absence by 9:00 a.m.
- 3) If an elementary student is not present by 10:00 a.m., he/she will be counted absent. If an elementary student leaves before 10:00 and does not return, he/she will be counted absent.
- 4) If a student is absent two or more days, parent/guardian may request and pick up make-up work. The request for make-up work can be made to the classroom teacher or the school office by 10:00 a.m. on the second day of the child's absence. The make-up work may be picked up at the end of the school day.

Family trips should receive **prior administrative approval**. Please submit requests for these absences in writing to the school office with at least one week's notice. Teachers are required to give the student his/her work ahead of time. Students are expected to turn in any assignments that are due on the day they come back, and they must take tests that are given on that day, unless the test was not announced prior to their absence.

All students are required to attend class 90% of the school year. This is a state requirement. This ensures that the student is adequately receiving the academic instruction that is required for his/her grade level. Absences affect student grades and can have an effect on whether or not he/she is promoted to the next grade level. Our policy, which follows state guidelines, requires that students not be absent more than eight (8) days per semester or four (4) days for a block-scheduled class. This includes any parent/guardian request days that have been taken. Excessive absences will result in the possibility of losing credit and/or the ability to promote to the next grade level unless the student receives tutoring by a certified teacher at the parent's/guardian's expense. (Three hours of tutoring for each day of absence above the allowed days is required.) Tutoring is \$30 per hour.

Elementary students have the same number of days as they were absent to complete missed work, excluding family-planned trips. Secondary students have the same number of days as they were absent to complete missed work. It is the student's responsibility to ask the teacher for makeup work and to turn it in on time.

Unexcused Absences

Absences are considered unexcused unless there is the following:

- a call or note from the parent advising the office that the child is/was sick
- a note from a health professional

When a student has an unexcused absence

- all work must be made up and turned in on the day following his/her return

Secondary Incentives

A secondary student in any class with a 92 average or above for the semester is exempt from that semester exam as long as he/she meets attendance requirements. A secondary student, in any class with a 89-91 average for the semester and no more than 4 absences in that class, is exempt from that semester exam.

If a secondary student has more than four tardies in a semester, all semester exams must be taken. No exemptions apply.

Tardies

Students should be dropped off at least 5 minutes prior to the tardy bell. Students coming into either building after the tardy bell must enter through the middle west doors at **Southcrest (labeled "H")** or the northeast doors at **Early Elementary Campus**. Students who are tardy must go to the office and receive a tardy pass before being permitted into the classroom. It is recommended that parents of elementary students accompany their child to the office for a tardy pass.

The only tardies that will be excused are for dental or medical appointments. A signed slip from the doctor's office must be given for the tardy to be excused. The following actions will be implemented in 1st through 6th grade for unexcused tardies upon the student's returning:

- 3 unexcused tardies per quarter: No action taken.
- 4 unexcused tardies per quarter: A detention is assigned.
- Every unexcused tardy thereafter: A detention will be assigned and every 4th tardy during that same quarter will be considered an unexcused absence.
- If a secondary student has more than four tardies in a semester, all semester exams must be taken. No exemptions apply.

Tardy detentions will result in an after-school detention for elementary students. Tardy detentions are served on Tuesday and Thursday of each week.

- 1st and 2nd Grades —————> At Administration's discretion
- 3rd – 5th Grades —————> 3:30 – 4:00 p.m.
- 6th Grade —————> 3:45 – 4:15 p.m.

If the student receives a tardy detention, the parent/guardian will be notified by e-mail from the school office.

Medical Appointments

Please make every effort to schedule medical and dental appointments after school hours.

Picking Up Students During the Day

If you need to check your child out early, parent/guardian must check in at the office and sign the student out.

CODE of CONDUCT and DISCIPLINE

Southcrest Christian School provides an atmosphere of order that is essential in allowing a student to lead a Spirit-controlled, Christ-like life. It is the responsibility of the teacher to define behavioral boundaries consistent with Biblical principles and developmental capability. Teachers will establish classroom procedures and discuss school-wide rules with students at the beginning of the school year. In all cases, the administrator reserves the right to make the final decision for any disciplinary action. Our school code of conduct and discipline applies to After-School Care as well.

Classroom Guidelines

- Remember the teacher is the leader.
- Be kind, truthful, and respectful to everyone.
- Pay attention.
- Follow directions (be diligent to duty).
- Keep your hands, feet, and objects to yourself (respect others and their property).

Love and Logic Classroom Expectations

- Feel free to do anything that does not cause a problem for you or anyone else.
- Teachers teach when there are no distractions or other problems.
- Teachers listen to students who raise their hand.
- Teachers listen to one person at a time.
- Please treat the teacher with the same respect he/she treats you.
- If someone causes a problem, the teacher will do something.
- What the teacher does will depend on what happened and what the person is willing to do to solve the problem.

Philosophy

The word “discipline” comes from the word “disciple,” which means “learner.” We believe that God has given parents/guardians the ultimate responsibility in the training of their children. It is the goal of Southcrest Christian School to assist in that process, teaching students to possess self-control, respect, obedience, honesty, and moral purity.

The best kind of discipline in a school setting is self-discipline. Our desire is to develop such in our students. To that end, corrective measures are sometimes required. These measures are intended to be developmental and not humiliating nor merely punitive. They include (but are not limited to) lunch detention, after-school detention, in-school or out-of-school suspension, and expulsion.

DISCIPLINE DEMERIT SYSTEM

A demerit is given anytime a student behaves inappropriately. The offense is recorded on the demerit slip, and a copy of the demerit slip is sent home to be signed and returned the following day. An e-mail of the demerit is also sent home through RenWeb. The number of demerits given depends upon the severity of the offense.

The following are examples of demerit-worthy offenses:

- Not following directions
- Not turning in an assignment
- Disregarding rules
- Acting silly or inappropriately
- Inappropriate attitude
- Talking at an inappropriate time
- Inattentiveness
- Disrespecting others
- Lying
- Touching others inappropriately
- Defacing school property
- Unprepared for class
- Being unkind to others
- Stealing
- Cheating
- Dishonesty in assigned work

When a student receives three demerits in a day or six demerits in a week, a detention is assigned. Elementary students will be assigned after-school detention.

Certain instances such as fighting, severe disrespect for a student, a teacher or other staff, or any egregious misbehavior may immediately result in a detention and a conference or other appropriate disciplinary actions such as probation, suspension, or expulsion as decided by the administration.

Detention

Three demerits in a day or six demerits in a week will result in a kindergarten through sixth grade student being assigned an after-school detention. After-school detention is held from 3:20-3:50 p.m. for Kindergarten through second grade, 3:30-4:00 p.m. for third through fifth grades, and 3:45-4:15 p.m. for sixth grade on Tuesday and Thursday of each week or at the discretion of the administrator. After school detentions for Junior High and High School will be held on Tuesday and Thursday from 3:45 -4:15.

Detentions do have consequences. The **first detention** has no consequence other than the parent/guardian is informed and the student serves the time after school or at lunch.

Second detention —————▶Teacher conferences with parent/guardian via phone or in person.

Third detention —————▶An administrator conferences with parent/guardian via phone.

Fourth detention —————▶Administrator conferences with parent/guardian and student in person.

Fifth detention —————▶A one-day, out-of-school suspension is assigned. All schoolwork will be required and will be sent home to be completed.

Sixth detention —————▶A two-day, out-of-school suspension is assigned. All schoolwork will be required and will be sent home to be completed.

Seventh detention —————▶The student and parent/guardian must meet with the Review Committee for a determination to be made about the student's ability to return.

Out-of-School Suspension

An administrator has the authority at any time to suspend a student for any violation of a school rule. The length of suspension will be one to three days as determined by the administrator.

A student will be suspended from school following a parent/guardian communication. Specific changes in attitudes and actions will be expected prior to readmission.

If there is a third suspension, the student and parent/guardian must meet with the Review Committee before returning to class.

Expulsion

Attendance at Southcrest Christian School is a privilege. Any student whose conduct in or out of school that shows him/her to be in opposition to the basic principles and purposes of Southcrest Christian School will be required to withdraw from the school.

Expulsion will be required if it becomes apparent that the school will not be able to meet the needs of a student or that the student's behavior is preventing classroom instruction. When the Review Committee recommends expulsion, a date of withdrawal from the school will be set and the withdrawal procedure followed. If a student has been asked to withdraw for any reason, that student must go before a review committee to be readmitted. The review committee will consist of an administrator, a board member, and two teachers. If readmitted, the student will be on probation for the remainder of the semester.

Search and Seizure

School personnel may conduct a reasonable search of a student, his/her backpack, desk, locker, and/or belongings when they have probable cause to believe that the student has an item in his/her possession that may constitute a criminal offense under the laws of this state or other items prohibited by school rules.

Prohibited Conduct

Students will be subject to disciplinary consequences if they engage in any of the following prohibited conduct while they are subject to the school's jurisdiction:

- Skipping a class
- Scholastic dishonesty, which includes, but is not limited to, cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing written work
- Threats against students, staff, and school
- Conduct that can cause injury to person or property

- Inappropriate or indecent exposure of a student's body parts in any form including electronic images
- Conduct that constitutes sexual harassment or inappropriate physical or sexual contact
- A student who talks about, writes about or in any way communicates harm to self or another may be asked to withdraw or be home bound until an evaluation by a certified professional can be obtained declaring that the professional believes the student is mentally stable and emotionally stable and may attend school.
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of marijuana, controlled substance, or dangerous drugs
- Using, exhibiting, or possessing any weapon
- Using electronic games and listening or viewing devices, including electronic reading devices, without permission
- Using a cell phone or any other communication device without permission (Using the device during school hours without permission will result in the device being confiscated. The device will only be released to the parent/guardian following a \$10 return fee. When a cell phone is confiscated, we have the right to examine the contents.)
- If a cell phone rings during class, the teacher will take it up, and it will only be released to a parent/guardian following a \$10 return fee.
- Violating computer use policies, rules, or agreements signed by the student and/or agreements signed by the student's parent/guardian
- **Bully and/or Cyber-bullying:** Southcrest Christian School takes the safety of its students very seriously. Students have the right to feel safe and secure while at school. Bullying and/or cyber-bullying may be punishable by detention, suspension, or expulsion. Both bullying and cyber-bullying are intentional, hurtful acts, words, or other behavior such as, but not limited to, name calling, threatening or hurtful letters or e-mails, text or instant messaging, telephone communications, internet blogs, internet chat rooms, internet postings, and hostile and/or defamatory personal web sites. Although cyber-bullying will most likely occur off campus, the effects of it are definitely felt on campus. Therefore SCS will take the appropriate steps necessary to stop the act and restore the safe atmosphere of our campus.
- We have been advised by the Lubbock Police Department that all incidents of sexting and similar behaviors including all social media must be reported to the police and in some cases is considered child pornography and may carry serious consequences. Students in After School Care will be governed by the same basic code of conduct as outlined in the Student Policies handbook.

TECHNOLOGY USE POLICY

The use of the SCS technological resources (network and computing equipment, etc.) is a privilege granted to all SCS students. Students are expected to abide by the provisions listed below. If a user violates any of these provisions, his/her privilege may be terminated, disciplinary action may be taken, and future access may be denied.

Acceptable Uses

The student is not to use a computer without permission from a teacher. The use of the school network and computing equipment by a SCS student must be for educational purposes only and must be consistent with the educational objectives of SCS.

SCS reserves the right to place restriction on materials that a user accesses through the school network. The transmission of any material in violation of any U. S. or state regulation is prohibited, including, but not limited to, copyrighted material and threatening or obscene material. Students are **not** to check their personal e-mail at school or enter an unauthorized chat room.

Unacceptable Uses

Users will not attempt to gain unauthorized access to the SCS network or go beyond their authorized access on the network. These actions are illegal, even if only for the purposes of "browsing." Unauthorized access includes accessing software, games, pictures, music, or any networking site that is not intended for a SCS school project, attempting to log on through another person's account or accessing another person's files. Users are responsible for their individual network account and should take all reasonable precautions to prevent others from using their account. Students should not provide their network password to any other student.

Users will not make any attempt to disrupt the operation of the SCS network or vandalize any of the technology equipment. Vandalism is defined as any malicious attempt to harm or destroy hardware or software, another person's data files, or any other networks connected to the SCS network. This includes, but is not limited to, the uploading or creation of computer viruses. Vandalism will result in the cancellation of technology privileges and disciplinary action.

Technology Code of Ethics

All users of SCS's technological resources will adhere to the following code of ethics:

- I will strive to act in all situations with honesty, integrity, and respect for the rights and property of others and to help others to behave in a similar fashion.
- I will make a conscious effort to be a good testimony to my fellow students, faculty members, and others as I use the school's equipment and communicate my ideas to others.
- I will strive to apply Philippians 4:8 to all of my academic work and electronic communication.

Finally brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable – if anything is excellent or praise worthy – think about such things.

DRESS CODE

Required for all students

- Tennis shoes for PE classes and recess

NOT permitted for all students

- Pants with writing on the seat
 - Clothing that is saggy, baggy or has holes in inappropriate places
 - Undergarments showing
 - Cleats
 - Heelies (wheeled tennis shoes)
 - No sandals, flip flops or open toed shoes for Pre-K - 5th grade
 - No hats, caps, or hoods worn in the building unless designated as a "hat day"
 - Any clothing considered inappropriate by the administrator
- No t-shirts with inappropriate words, skulls, or inappropriate images

Boys' Grooming

- Hair should be neat and attractively maintained and must be worn so that hair is not longer than eyebrows. Extreme styles that detract from the educational atmosphere of the classroom are not permitted including Mohawks, any designs or writing shaved into the hair.
- No earrings or other body piercing jewelry or tattoos
- No facial hair

Girls' Grooming

- Hair should be neat and attractively maintained and must be worn so that hair is not longer than eyebrows. Extreme styles that detract from the educational atmosphere of the classroom are not permitted. Only natural hair colors are allowed.
- Make-up is not permitted in elementary school.
- Skirt length should be no more than four inches (a vertical dollar bill) above the knees. Tights or bike shorts underneath are requested due to daily PE and play times.
- No body piercing jewelry or tattoos
- Leggings may be worn only with skirts, skorts, dresses, and tunic-length tops.

Coordinated Dress Attire: Pre-K – 8th

Non-chapel days - students are required to wear black, navy or khaki bottoms with any approved Coordinated Dress SCS shirt. SCS shirts from last year may be worn if they are white, blue, gold or grey.

Fridays: Pre-K – 8th

Any SCS shirt of any color, past or present, may be worn. Students may choose to wear jeans, shorts, skirts etc. **Shorts or skirt length shall be no more than four inches above the knee even when leggings are worn.** A dollar bill held vertically is used to measure garments in question. Printed or colorful leggings are permissible on Fridays only.

Chapel/Special Dress: Pre-K - 12th

Prekindergarten through twelfth grade students are required to have one school shirt to wear for chapel, field trips, programs, or other special occasions. Boys are to wear khaki shorts or slacks with the official school shirt. Girls are to wear khaki shorts, slacks, capris, crop pants, skorts, skirts or school plaid skirts with the official school shirt. All items are available at Designs in Thread at 5044 Frankford Avenue #200 or www.designs-in-thread.com.

Additional Guidelines

Elementary students: Walking shorts are permissible in warm weather. **Shorts or skirt length shall be no more than four inches above the knee even when leggings are worn.** A dollar bill held vertically is used to measure garments in question.

If a jacket or sweater is worn during class, it must be Southcrest approved.
Any outerwear may be worn outside, but only approved Southcrest jackets may be worn inside..

6th – 8th grade:

If a jacket or sweater is worn during class, it must be Southcrest approved.
Any outerwear may be worn outside, but only approved Southcrest jackets may be worn inside.

High School:

Any jacket worn on Chapel Day must be a Southcrest approved jacket.

STUDENT SERVICES

COMMUNICATION

A school-wide newsletter, *The Battle Cry*, will be e-mailed on Thursday of each week. The newsletter will have all relevant calendar items for the following week. Elementary class grams will also be e-mailed on Thursday of each week.

SCHOOL LUNCH PROGRAM

Southcrest Christian School offers hot lunches for students.

- Lunches can be purchased bi-weekly or monthly through RenWeb.
- Menus and lunch ordering are available on RenWeb.
- You must order lunch for your child a week and a half before your child is eating. This ensures plenty of time for the kitchen to order food.
- Parent/guardian may select as many meals from the menu as his/her child wishes to eat for the following week or month.
- Parent/guardian will specify the number of lunches for the week or month in RenWeb and submit payment through RenWeb.
★**No lunch orders will be accepted after 4:00 pm on Thursday 10 days before the week the student is eating.**
- If a student is absent they will still be responsible for the lunch that was ordered.
- Lunches will not be served until a previous charge has been paid.
- Children may bring lunches to school and purchase extra items at school. Milk is .50 cents and lemonade and juices are .25 cents. Water is also available. Dessert and fruit are .50 cents.
- Parents/guardians and guests may also bring lunches from outside sources (Fazoli's, etc.).
- Parents/guardians or guests dropping off lunches should take them to the school office. Lunches must be labeled clearly with the student's name.
- If a student forgets his/her lunch, the school will serve whatever is available, and the parent/guardian will be charged \$4.50 for that lunch.
- Parents/guardians and guests are invited to eat with their children anytime. Please sign in at the school office and get a visitor's badge.
- Parents/guardians and guests will need to bring their own lunch unless a hot meal is purchased prior in RenWeb.

- No heavily dyed food/drinks are allowed in the building (i.e., blue icing or red drinks).
- All Southcrest hot lunches are peanut free and we are asking that you help us maintain a peanut free zone as we have a number of students who are highly allergic.
☆ *Chick-fil-a does use Peanut Oil to cook their food.*
- The vending machines are not available to elementary students at lunch or for snack, except for designated special days.

PARTIES

Parties for elementary grades are only allowed at Christmas, Valentine's Day, Easter and the end of school (Field Day). Junior High and High School students will have Christmas and Valentine's Day parties organized by the student council. Sixth grade will have Christmas and Valentine's Day parties. Sixth-eleventh grades will also participate in the end of year field day.

BIRTHDAYS

A student's birthday is very special. Parents/guardians are allowed to bring a small edible treat to be consumed at lunch or scheduled snack time. There will be **no** classroom birthday parties.

For birthday parties outside of school, please adhere to the following guideline:

- Invitations may not be distributed in school unless the entire class is invited.
- If they are distributed in school, they may be distributed only at a designated time approved by the teacher.

AWARDS CEREMONY for *Pre-K – 11th GRADES*

The awards ceremonies for Pre-K through 11th grades are scheduled for the last week of the school year. Specific awards are given to each child. Students are then dismissed to go home with their parent/guardian, or if the parent prefers, students may remain until dismissal.

LIBRARY

Southcrest Baptist Church library is available to Southcrest Christian School students. The Early Elementary Campus has their own library. Our policy states "late books" will require report cards to be held until the book is returned or a fee of \$8.⁰⁰ is paid to replace the book. A list of checked out books will be sent to the classroom teacher the week before report cards are to be distributed so teachers and children will know of any late books. Students may check out 1 book per week. If they lose a book or DVD, they will be charged the cost and not reimbursed.

HEALTH and SAFETY

Immunizations

Immunization records must be kept up to date. Complete shot records must be received within thirty (30) days of the first day of school, or it will be necessary to exclude the student from attendance. If your child is unable to receive an immunization, a written statement from the child's physician stating the reason is required. New immunization requirements became effective every year. Students must be vaccinated as required by the State of Texas.

Please see the following requirements:

Before Kindergarten (number of doses includes those received in infancy) **Before Seventh Grade**

- | | |
|--|--|
| <ul style="list-style-type: none"> • Fifth vaccination with TDaP (tetanus, diphtheria, pertussis) • Fourth vaccination against polio • Second vaccination of MMR (measles mumps, rubella) • Second dose of varicella. • Complete Hepatitis A and B vaccinations | <ul style="list-style-type: none"> • Menactra vaccine (protects against meningitis) • TDaP vaccine (Tetanus, diphtheria, pertussis) • 1 dose of varicella |
|--|--|

Medical Emergencies

A Student Emergency form is required every year for every student at the time of enrollment or re-enrollment.

- **All major changes in your child's health and/or medication or medical procedures, or any changes in phone numbers must be kept current by the parent/guardian.**
- In the event of an accident or emergency, the child's doctor or an emergency room doctor will be called.
- In the event of an accident or emergency, the child's parent/guardian will be notified immediately after the welfare of the child has been attended to. In the event that the parent/guardian cannot be reached, the contact person listed on the Student Emergency Form will be called.

Medication

- Any student who requires non-prescription or prescription medication at school must have a completed, physician-signed medication form on file in the school office, including the dosage and time to be given. State law permits school personnel to give medication to students at school **only when it is provided by parent/guardian and with written permission from the student's doctor.**
- Non-prescription medication (Ibuprofen, Tylenol, etc.) must be in its original container labeled with the student's name and dosage.
- Prescription medication must be in its original container and properly labeled by a registered pharmacist.
- The student must leave the medication with the school office and report to the school office at the proper time.
- **Students are to never have medication of any type in their possession including backpack, locker etc.**

Illness

Students should not be brought to school if they are ill. Parents/guardians will be notified to pick up their children immediately if signs of illness occur during the day. Regular late fees apply after an hour elapses from the time a parent/guardian is notified that the child is ill.

Students are required to stay home if they have a fever of 100 degrees within the last 24 hours, an unusual rash, matted eyes, diarrhea (two or more loose bowel movements in an hour), vomiting, or other symptoms of illness, such as a yellow or green runny nose.

After an illness children must be free of fever or have been on medication for a 24-hour period before returning. Children may return to school only after symptoms are clear. ***Children may not return to school after a communicable disease until a physician or the health department releases them. The child must bring a statement from the physician to that effect.***

Contagious diseases: We reserve the right to request a doctor's release in writing before the student returns to class.

Parent/guardian will be notified of the first diagnosed case in a classroom of the ***communicable diseases listed below.***

Diphtheria	Hepatitis A	Polio	Tuberculosis
Encephalitis	Hepatitis B	Rubella (German Measles)	Typhoid Fever
Fifth Disease	Meningitis	Rubeola (measles)	Whooping Cough
Hand-Foot-Mouth Disease	Mumps	Scarlet Fever	

Chicken Pox: Parent/guardian will be notified if a second physician-diagnosed case of the disease occurs within six weeks of the first diagnosed case.

Inclement Weather

In the event of inclement weather such as snow or ice, parents/guardians should tune to any local TV station for information regarding the closing of school. An announcement will generally be made the morning of the school day between 6:00 and 6:30 a.m. SCS will always do what Lubbock ISD does. Our primary concern is for the safety of students, parent/guardians, and teachers. We will respect the parent's/guardian's judgment if they do not feel they can safely drive his/her child to school. Southcrest will send a parent alert through RenWeb to your phone communicating the schedule changes for a bad weather day.

Fire/Weather/Safety Drills

We practice three kinds of drills at Southcrest Christian School – fire drills, weather drills, and intruder drills.

Building Evacuation

In case the building has to be evacuated because of an emergency and the parent/guardian cannot be reached by the emergency contact phone number, the student will be transported to the other Southcrest campus.

PARENT/GUARDIAN PARTICIPATION

CLASSROOM and LUNCHROOM VISITS

We welcome visitors to our classrooms and/or lunchrooms. However, we want to minimize disruption to classroom instruction. Visits will not be scheduled during tests, the first and last three weeks of school, and the day before a holiday or a special event day. At the time of your visit, you must sign in at the office and receive a visitor's badge. You must also sign out at the conclusion of your visit and return the badge.

At school parents, guardians, or any adults are not allowed to address or discipline any student other than their own. Parents, guardians, or any adults must use appropriate language on campus.

Observing one's child in a classroom setting can provide the parent/guardian with helpful insight into the child's "world."

Rules for classroom visits are as follows:

- There are a maximum of two adults allowed in the classroom.
- Younger children are not allowed in the classroom.
- There should be little or no conversation with other observers or the children.
- Parents/guardians are asked to take a seat in the back of the room or where the visitor's chair has been placed.
- Parents/guardians are asked not to sit next to their child's desk.
- Parents/guardians are asked to refrain from conversing with the teacher until before or after school to discuss their child's progress.

Things to look for during classroom observation:

- Your child's response to the teacher.
- Your child's response to the other children in the classroom.
(At times, try to observe P.E. or lunch periods when children are freer to interact with students.)
- Does your child prefer group activities or does he/she prefer being alone?
- Do you see areas of strength/weakness in your child's academics?
- Do you see certain areas of his life where you need to help him develop godly character qualities?
(Please realize that your child will not react exactly the same way as when you are not in the classroom.)
- Is your child attentive?
- Does he/she ask questions when he/she does not understand?
- Does your child seem sleepy, tired, or fidgety?
- Does your child seem prepared for the day's work?
- Is your child easily distracted?

The following list may help you find areas where you may help your child after observation:

- My child needs more rest.
- My child needs to be more organized.
- My child needs to be more attentive.
- My child needs to build more relationships with peers.
- My child needs to learn to ask questions when he/she does not understand.

Prospective Students or Others

Students are welcome to shadow in a specified grade for partial or full day when prearranged with administration.

- Youth pastors are welcome to join students for lunch. Please check in at the office.
- Alumni and families from out of the area are welcome to visit at lunch after checking in at the office but will not be allowed in classrooms during scheduled class time.
- Former Southcrest students who have chosen to attend another local school are asked to visit our students outside of school.

PARENT/GUARDIAN VOLUNTEER HOURS

In order to keep our tuition as low as possible, we ask that parents/guardians volunteer five hours per family per semester. Each family will document their completed volunteer hours in RenWeb at the end of each semester. Volunteer hours are easily accrued, and many families will want to do more than required. For those who do not wish to volunteer, you may purchase volunteer hours at the rate of \$20 per hour. Hours may carry over from the first semester to the second semester.

Volunteer hours may be accrued by doing any of the following:

- Helping with class parties
- Sponsoring field trips
- Helping with lunch
- Volunteering in the office
- Helping a teacher
- Attending a PATHS meeting
- Helping cover books
- Helping with the book fair
- Helping with any special event
- Working on a PATHS committee
- Working an athletic event
- Sorting curriculum for teachers
- Classroom observation
- Helping with a fund raiser
- Helping with teacher appreciation
- Listening to young children read
- Helping with bulletin boards
- *Love and Logic* classes

P A T H S *(Parents/guardians And Teachers Helping Students)*



Parent/Guardian Organization: “*Show me your ways, O Lord, teach me your paths . . .*” Psalm 25:4 NIV

Mission Statement

Our mission is as follows:

- To promote the academic and spiritual welfare of our students.
- To charter Biblically grounded paths for our students’ lives.
- To promote a closer relationship between the home and the school.
- To offer a unique and loving educational experience.
- To encourage cooperation, commitment, and involvement between parents/guardians and teachers.
- To prepare our students to serve as tomorrow’s Christian leaders in the home and in the community.

Southcrest Christian School welcomes and encourages parent/guardian involvement. **The following is a list of a few opportunities that parents/guardians can join to provide service and support:**

- Homeroom Mother/Father
- Sponsor for field trips or class parties
- Cut and Color/Decorating
- Book Fair
- Teacher Appreciation
- Lunchroom Volunteer
- Fellowship and Friendship
- Spirit Sales
- Buying classroom supplies
- General Mills – General Mills will pay the school cash for collecting the “Box Tops for Education” labels that are on the top of most General Mills’ cereals and snacks. To participate in this program you simply clip the “Box Top for Education” label from these products and send them to school with your child.

If everyone will participate in PATHS, then “Everyone Makes a Difference.”



Southcrest Baptist Church Bylaws

Preamble

God's Word, the Holy Bible, is the sole source of authority of the group of believers known as Southcrest Baptist Church. These Bylaws, written under the direction of the Holy Spirit, provide doctrine and guidelines for the orderly function of this Church, so that, as a body of believers united together in common faith, we may achieve our goal of serving the Lord. The members of Southcrest Baptist Church voluntarily ordain and establish the following Bylaws as the legal document governing the function and procedures of Southcrest Baptist Church.

Doctrine:

- Southcrest accepts the Scriptures as its authority in matters of faith and practice and adopts and stands firm upon the following as its interpretation of Bible Doctrine.
- 4.1 Southcrest believes that the Scriptures of the Old and New Testament (which consists of 66 books) are divinely inspired by God. Southcrest believes that the Scriptures in their original writings were without error. Therefore all scripture is totally true and trustworthy and without error. Accordingly, the Scriptures stand alone as Southcrest's source for doctrine and teaching. (Matthew 5:17, 18; Proverbs 30:5, 6; 2 Timothy 3:16, 17; 2 Peter 1:20, 21; Luke 1:1-3, 16, 17; 2 Samuel 23:2; Isaiah 40:8; John 10:35; Revelation 22:18,19)
 - 1.2 Southcrest believes there is one and only one, living and true God ("God"). God has eternally existed as three Persons (Father, Son, and Holy Spirit) with distinct personal attributes, but without division of nature, essence, or being. God is an intelligent, spiritual, and personal Being. He is the Creator, the Redeemer, the Preserver, and the Ruler of the universe. God is holy and perfect. God is all-powerful, all-knowing, ever present. His perfect knowledge extends to all things, past, present, and future. (Deuteronomy 6:4; Isaiah 45:5-6, 14, 18, 21-22; Mark 12:29-32; Psalms 90:1-2; Genesis 1:1; Revelation 1:4-6, 8; John 1:1-3; 6:27; 12:26; 15:26; 16:15; 20:28; Matthew 28:19; Ephesians 4:4-6; 1 Peter 1:2; Acts 2:32-36; 1 Corinthians 12:3-6; 2 Corinthians 13:14; Romans 1:7; Hebrews 1:8; Philippians 2:6)
 - 1.3 Southcrest believes that Jesus, the Christ, is God, the One and Only Begotten Son of God, conceived by the Holy Spirit, and born to the virgin, Mary. (John 1:1-14; Luke 1:26-38; Matthew 1:18-25; Isaiah 7:14)
 - 1.4 Southcrest believes in God, the Holy Spirit, the third person of the Trinity, who is equal with God, the Father, and Jesus Christ, the Son. The Holy Spirit convicts the world of sin, righteousness, and judgment. The Holy Spirit indwells the Believer, and He empowers the preaching and teaching of the gospel. (Genesis 1:26; 3:22; John 3:5-8; 14:16; 15:26-27; 16:7-11, 13; 1 John 5:6-8; Matthew 28:19; 1 Corinthians 6:19; 12:13; Titus 3:5; Ephesians 1:13; 2:22; 3:16; 5:15-21, 18; 4:30; Romans 8:4, 9, 11, 14, 26-27; 2 Corinthians 1:21, 22; Galatians 5:16, 22-25)
 - 1.5 Southcrest believes that man was created by God, and in His image and likeness, that man fell through disobedience and willful sin, and came under the condemnation of The Holy God. This sin incurred not only a physical death but also spiritual death. The only way man can be forgiven from sin is by the shed blood of the Lord Jesus Christ. (Genesis 1:27; 5:1; 1 Corinthians 11:7; Romans 6:23; 3:10; 8:7; Galatians 3:22)
 - 1.6 Southcrest believes that Jesus Christ died as the propitiation for the sins of the world, according to the Scriptures, (i.e. as a representative and substitutionary sacrifice that appeased the justice of God). (Romans 3:25; 5:8; Hebrews 2:17; 4:15-16; 9:22; 1 John 3:5; 4:10; 2 Corinthians 5:14-21; 1 Corinthians 15:3,22)
 - 1.7 Southcrest believes that all, who believe in and receive by faith Jesus Christ, are born again by the Holy Spirit, and thereby become children of God and heirs of eternal life. ("Believers") All Believers are justified on the basis of Jesus Christ's life, death, and resurrection. Believers once saved by the prompting of the Holy Spirit cannot lose Christ's promise of eternal life. For this reason, after physical death, all Believers live eternally in God's holy presence. In contrast, all who do not believe in and do not receive Jesus Christ by faith are not justified before God. (The "Lost") Upon physical death, the Lost will live eternally separated from God, and after the White Throne Judgment, will be tormented in the Lake of Fire (Hell) as described in the Scriptures. (Romans 1:8-17; 3:20-26; 4:5-8, 25; 5:1, 18-21; 6:23; 8:9, 14-17, 19-23, 33; 10:14, 17; John 1:1-13; 3:5-8, 16-21, 36; 5:24; 10:28-30; 14:1-6; 17:3; 1 John 2:2; 3:2; Galatians 2:16; 3:1-7, 11; Ephesians 2:8-10; Titus 3:5; Matthew 13:36-43; 25:31-46; James 2:17-26; 2 Peter 1:4; Ezekiel 11:19; 36:26-27; 2 Corinthians 5:17; Hebrews 5:9; 6:19-20; 1 Thessalonians 4:13-18; 1 Corinthians 15:50-58; Philippians 4:3; 2 Thessalonians 1:9; Revelation 3:5; 13:8; 20:11-15; 21:8, 27)

- 1.8 Southcrest believes that Jesus Christ's physical, crucified body was resurrected from the dead after three days, that after His resurrection and forty day ministry on earth, He ascended into Heaven: that He is presently acting as the High Priest, representing Believers before God, and that He is presently the advocate for Believers. We believe Jesus is the Name above every name and that every knee will bow before Him, and every tongue will confess Him to be King of kings and Lord of lords. (Luke 24:23-40; Romans 10:9; 14:11; 1 Corinthians 15:12-23, 35-37; Acts 1:1-11; 1 Peter 3:22; Philippians 2: 9-11; 1 Timothy 6:15; John 14:18; Hebrews 4:14-15; 5:1-10; 13:5; 7:25; 8:1, 2; 9:11-15, 24; 1 John 2:1; Isaiah 53:5-6)
- 1.9 Southcrest believes that Jesus Christ will return to the earth in glorified form and reign a thousand years. (Titus 2:13; Romans 8:18-25; 1 Peter 1:7, 13; 4:13; 2 Thessalonians 1:7; 1 Corinthians 1:7; Acts 1:11; Mark 13:33-37; Matthew 24:27, 30, 44; Luke 21:27; 2 Peter 3:11; Matthew 24:42-51; Revelation 20:4)
- 1.10 Southcrest believes in the bodily resurrection of all people, the Lost and the Believers, the everlasting conscious suffering of the Lost in the Lake of Fire, and the eternal fellowship of Believers in Heaven. (Revelation 3:5; 13:8; 20:11-15; 21:8, 27; Matthew 13:36-43; 25:3-46; Philippians 4:3; John 14:1-6; Hebrews 6:19-20; 2 Thessalonians 1:9)
- 1.11 Southcrest believes in the existence of the devil, also known as Satan. Satan is a liar, seeking to deceive men and turn them from God. Satan, all his angelic hosts, and all the Lost, those who have not received Christ as their Lord and Savior, will be eternally separated from God and tormented in the Lake of Fire. (Isaiah 14:12-15; John 8:42-47; Revelation 20:1-3, 10, 14, 15; 19:20)
- 1.12 Southcrest believes that all Believers comprise the "Church." The Church's mission is to preach, teach, declare, and make known the Scriptures to all the world, proclaiming that Jesus Christ is the way, and the truth, and the life, no one comes to the Father but through me (Jesus Christ), through the formal proclamation of the Scriptures and through the Believer's complete, transformed, and consistent lifestyle. (Ephesians 1:15-23; 3:8-10; 4:15, 16; 5:23-32; Matthew 18:20; 28:18-20; John 14:6; Colossians 1:10-28; 2:19; 3:15; Romans 15:16)
- 1.13 Southcrest believes each Believer is commanded by God to exercise care and consideration with regard to all the time, all the possessions, and all the wealth which God has entrusted to each Believer. To Him, all people owe the highest love, reverence, and obedience. (Matthew 20:8; Galatians 4:2; Luke 16:2,3; 1 Corinthians 4:1,2;16:2; Titus 1:7; 1 Peter 4:10; 1 Corinthians 9:17; Ephesians 3:2; Colossians 1:25; 16:2; 2 Corinthians 8:2; 9; Philippians 4:10, 14-19; Acts 5:4, 9)
- 1.14 Southcrest believes in two ordinances of the Church, given by Jesus Christ: (1) Baptism and (2) the Lord's Supper. Southcrest believes that baptism by immersion is commanded of all Believers as an act of obedience, signifying the death,

burial, and resurrection "in Christ" of the believer, however, the baptismal water does not impart salvation. Likewise, Southcrest believes that the Lord's Supper is a symbolic act of obedience by which Believers memorialize the death of Jesus Christ until He returns. (Romans 6:3-5; 1 Peter 3:21; Matthew 28:19, 20; Acts 2: 38-42; 8:12, 13, 35-39; 16:30-33; 18:8; 20:7; Mark 14:22-25; John 3:23; Luke 3:21-22; 22:19-20; Colossians 2:12; Matthew 26:26-29; 1 Corinthians 10:16, 21; 11:23-29).

4.15 Marriage, Gender, Human Sexuality and Sanctity of Life **Preamble**

Southcrest believes that all matters of faith and conduct must be evaluated on the basis of Holy Scripture, which is our infallible guide (2 Timothy 3:16-17). Since the Holy Bible does speak to the nature of human beings and their sexuality, it is imperative that we correctly understand and articulate what the Bible teaches on these matters.

Southcrest is committed to the home and family as set forth in Holy Scripture. We believe God has ordained and created marriage to exist between one man and one woman, with absolute marital fidelity. The Bible sets forth specific home and family values, which include the distinct roles of husbands and wives, fathers and mothers, and children. It is our firm conviction that we uphold the dignity of each individual as we embrace the unchanging and longstanding principles of scriptural truth.

Religious Beliefs

Based on Holy Scripture and the constant moral teaching of the universal Church, we believe:

- Marriage — Southcrest Baptist Church defines marriage as the permanent, exclusive, comprehensive, and conjugal "one flesh" union of one man and one woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. (Genesis 1:27-28, Genesis 2:18-24, Matthew 19:4-9, Mark 10:5-9, Ephesians 5:31-33)
- Sexual Immorality — Southcrest Baptist Church believes that sexual acts outside marriage are prohibited as sinful. Consequently, Southcrest Baptist Church members must resist and refrain from any and all sexual acts outside marriage — including but not limited to adultery, fornication, incest, pornography, prostitution, pedophilia, sodomy, polygamy, or same-sex sexual acts. (Exodus 20:14, Leviticus 18:7-23, Leviticus 20:10-21, Deuteronomy 5:18, Matthew 15:19, Matthew 5:27-28, Matthew 15:19, Romans 1:26-27, 1 Corinthians 6:9-13, 1 Thessalonians 4:3, Hebrews 13:4, Galatians 5:19, Ephesians 4:17-19, Colossians 3:5)

- Sexual Identity — Southcrest Baptist Church believes that God created mankind in His image: male (man) and female (woman), sexually different but with equal personal dignity. Consequently, Southcrest Baptist Church members must affirm their biological sex and refrain from any and all attempts to physically change, alter, or disagree with their predominant biological sex —(Genesis 1:26-28, Romans 1:26-32, 1 Corinthians 6:9-11)
- Sexual Orientation — Southcrest Baptist Church believes that God created and ordered human sexuality to the permanent, exclusive, comprehensive, and conjugal “one flesh” union of man and woman, Intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. Consequently, Southcrest Baptist Church members must affirm the sexual complementarity of man and woman and resist any and all same-sex sexual attractions and refrain from any and all same-sex sexual acts or conduct, which are intrinsically disordered. (Genesis 1:27, Genesis 2:24, Matthew 19:4-6, Mark 10:5-9, Romans 1:26-27, 1 Corinthians 6:9-11, Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2)
- Sexual Redemption — Southcrest Baptist Church believes that all have sinned and have fallen short of the glory of God and should seek redemption through confession, repentance, baptism, and faith in Jesus Christ. Consequently, Southcrest Baptist Church members must welcome and treat with respect, compassion, and sensitivity all that experience same-sex attractions or confess sexually immoral acts but are committed to resisting sexual temptation, refraining from sexual immorality, and conforming their behavior to Southcrest Baptist Church’s Statement of Faith. (Matthew 11:28-30, Romans 3:23, Ephesians 2:1-10, I Corinthians 10:13, Hebrews 2:17-18, Hebrews 4:14-16)
- Celibacy — Southcrest Baptist Church believes that Holy Scripture grants two life-enhancing options for human sexual behavior: (1) the conjugal “one flesh” marital union of one man and one woman, and (2) celibacy. Either is a gift from God, given as He wills for His glory and the good of those who receive and rejoice in His gift to them. Celibacy and faithful singleness is to be celebrated and affirmed within the Southcrest Baptist Church. (Genesis

1:27-28; 2:18, 21-24; Matthew 19:4-6; Mark 10:5-8; Hebrews 13:4; 1 Corinthians 7:1-8; Matthew 19:12; 1 Corinthians 12:12-13; Romans 12:10; 1 Timothy 5:1-2)

- Holy Scripture: Marriage and Human Sexuality

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| • Genesis 1:26-28 | • Matthew 15:19 |
| • Genesis 2:18-24 | • Matthew 19:4-9 |
| • Genesis 19:5-10 | • Mark 10:5-9 |
| • Exodus 20:14 | • Romans 1:26-27 |
| • Leviticus 18:7-23 | • 1 Corinthians 6:9-13 |
| • Leviticus 20:10-21 | • 1 Corinthians 5:21 |
| • Deuteronomy 5:18 | • Galatians 5:19 |
| • Judges 19:22-24 | • Ephesians 4:17-19 |
| • Matthew 5:27-28 | |

4.16 Application

All of our members, employees, and volunteers must affirm and adhere to this Doctrinal and Religious Absolute statement on marriage and human sexuality to qualify for involvement with the ministry. This is necessary to accomplish our religious mission, goals and purpose. Behavior or counter-witnessing that does otherwise will impede and burden our integrity and religious mission. We believe that God’s grace can wipe clean the slate of guilt and sin, though the consequences are still incurred.

Southcrest believes that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life.

4.17 Authority

The Bible is the inspired and infallible Word of God, acting as the source of authority over morality, our beliefs, Christian lifestyle and conduct. The Senior Pastor is charged with the ministerial responsibility of upholding Biblical standards and by-laws as set forth by Southcrest.

The church bylaws include our statement of faith and do not exhaust the extent of our beliefs. The Bible, itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Southcrest Christian School’s faith, doctrine, practice, policy, and discipline, our School Board of Trustees is Southcrest Christian School’s final interpretive authority on the Bible’s meaning and application.